

How to

Easy Purchase

www.ssm-einfo.my



How To Easy Purchase

1. Login to www.ssm-einfo.my

2. Go to **Dashboard** and navigate to **Easy Purchase**

The screenshot displays the SSM e-Info dashboard. At the top, there are logos for the Malaysian government, SSM, and e-Info. A navigation bar includes links for My e-Account, About Us, News, Products, Knowledgebase, and Help Center. A user is logged in as 'zaharem' with a current balance of RM40.80. The main heading is 'Search Now!'. Below this, there are two search categories: 'Company & Business Information' and 'Scanned Form Images'. The 'Easy Purchase' option is highlighted in a red box under the 'My e-Account' section.

Company & Business Information

- Company Profile (RDC)
- Business Profile (ROB)
- Company Charges
- Attestation of Company Good Standing (ACGS)
- Financial Comparison
- Particulars
- Business Termination Letter
- Certificates of Incorporation of Private Company (1965/2016)
- Certificates of Incorporation of Change of Name of Company and Other Certificates

Scanned Form Images

Example:

- Form 6 (Declaration of Compliance)
- Form 8 (Certificate of Incorporation of Public Company)
- Form 9 (Certificate of Incorporation of Private Company)
- Form 102 (Memorandum & Articles of Associations)
- Form 557 (Audited Financial Statement)
- Form 559 (Annual Report)
- Form 13A (Request for Availability of Name)
- Form 24 (Return of Allotment of Shares)
- Form 49 (Return Giving Particulars in Register of Directors, Managers and Secretaries and Changes of particular) and Other Forms & Sections

My e-Account

- Recharge your e-Account**
Top up your prepaid balance
- View Past Order(s)**
Retrieve all past 7 days purchased documents here
- Easy Purchase**
Purchase specific documents
- E Statement**
Access your statement digitally
- Statement Tax Invoice**
- e-Account Setting**
View/Change Profile
Change Password

4. Enter **Reference Number (Registration Number)**

5. Choose **Document Type**

- **Business Termination Letter**
- **Company Charges**
- **Company Profile**
- **Financial Comparison**

6. Click **Search**

The screenshot shows the SSM e-Info portal. At the top, there are logos for the Malaysian government, SSM (Syarikat Bersekutu Malaysia), and e-Info. A navigation menu includes Home, What's e-Info?, My e-Account, News, Our Products, Knowledgebase, and Contact Us. A red Logout button is in the top right. Below the menu, it says "You're logged in as test02 | Current Balance is RM1,003.57" and the date/time "09/10/2018 12:47:57".

The main section is titled "Easy Purchase". Below it is a table with the following structure:

Ref.No	Result	Document Type	Action
499519		Please Select	Search


The "Document Type" dropdown menu is open, showing the following options:

- ✓ Please Select
- Business Termination Letter
- Company Charges
- Company Profile
- Financial Comparison

Red boxes highlight the "Ref.No" field containing "499519", the "Document Type" dropdown menu, and the "Search" button.


7. Klik **Confirm** to proceed

8. You can view **PDF & Tax Invoice**

 **Easy Purchase**

Easy Purchase

Ref No	Result	Document Type	Action
499519	RAFFCOMM SDN. BHD.	Company Profile	Confirm

 **Easy Purchase**

Easy Purchase

Order Code : ESP-20181009125406080028

Ref No	Result	Document Type	Action
499519	RAFFCOMM SDN. BHD. View PDF	Company Profile	View Tax Invoice

Thank you

If you found any problem, do call us at **1-300-30-4636** or enquire us at **www.ssm-einfo.my/feedback**



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